



A TELECONFERENCE MEETING OF THE EXECUTIVE COUNCIL HELD
Sunday 15th October at 7.30 pm

Meeting declared open all in attendance

- Item 1** Attendance & Apologies
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|--------------------------------|--------------|
| Jane Webster (Vice Chair) | Deb Armishaw |
| David Colley | Janice Davey |
| Diane Holtom | Wendy McComb |
| Marion Petley (NZCF Treasurer) | |
| Chris Lowe (NZCF Secretary) | |

- Item 2 Elections:**
(a) Election of the NZCF Chairperson

Secretary called for nominations for Chair

Deb/Janice: nominated Jane Webster

There being no further nominations Secretary declared Jane Webster elected unopposed (received with acclamation)

- (b) Election of the NZCF Vice Chairperson

Chair: called for nominations for Vice Chair

Wendy: nominated David – lapsed for want of seconder
Janice/Jane nominated Deb Armishaw

Chair: declared Debs elected unopposed (received with acclamation)

Item 4: Chair: “moved that the order of business be changed slightly in that EC deal with the change of signatory.” Carried

Marion: said that she was grateful for Janice being available to complete the authoriser process when Ian’s authority had not been completed.

Debs/Janice: “that the change in authorised signatories be accepted.”

1. Change of Authorised Signatories for TSB Bank Waitara (three required with two to sign)

- a. **Confirmation of existing signatories:** Marion D Petley

- (NZCF Treasurer)
Janice L Davey
(EC Portfolio Manager, Shows)
- b. **Removal of existing signatory:** D Ian Gray
(Resigned)
- c. **Appointment of new signatory:** Jane M Webster
(NZCF Chairperson)
2. Change of Authorisers for TSB BusinessBank (three required with two to authorise)
- a. **Confirmation of existing authorisers:** Marion D Petley
(NZCF Treasurer)
Janice L Davey
(EC Portfolio Manager, Shows)
- b. **Appointment of new authoriser:** Jane M Webster
(NZCF Chairperson)
- c. **TSB BusinessBank Security Token** #231571327
To be transferred to Jane M Webster
(NZCF Chairperson)

Carried 6.0.0

Item 3

Chair: “That the meeting go into committee to discuss a legal settlement.” **Carried**

Chair: “That the EC come out of committee.” **Carried**

EC resolved that items discussed in committee are referred to the lawyer and the appropriate Portfolio Managers.

Any Other Business:

Next Meeting Date: Discussion regarding the possibility of moving the date out to the 8-10th December due to an EC member not being available to attend the November meeting. Therefore going into a meeting down one EC member gives no cover in the event of sickness or the like pushing EC into an inquorate position.

Chair: Expects the EC to attend all sessions as there is a large agenda to get through. If this means that all stay in house it is worth the investment

FOLLOW-UP RESPONSIBILITY	ACTION
Marion (Treasurer)	<ul style="list-style-type: none"> • Check out flight details

Secretary EC Members	<ul style="list-style-type: none"> • Availability of hotel • To confirm if they can attend
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Business/Administration Portfolio will be allocated to Diane

Complaints: defendants & complainants will be given the opportunity to have their matters heard under the April DDP or the August approved document. Once all have responded then some will be handled by the National Disputes Coordinator. Secretary confirmed that one complaint has been referred onto the next EC meeting and there may be others.

All outstanding paperwork being held by Ian Gray to be returned to the Secretary.

Janice: wished to extend thanks to Chris, Jane & Marion for all the work that they have been doing behind the scene to ensure that NZCF was not being further disrupted.

Chair: said she really appreciated the support, and asked the EC members to remember that we may not agree on all resolutions it is not expected that the voting should be 6.0. If you do not agree you are entitled to vote against.

There being no further business the meeting closed at 8:44 pm